

Appendix A

London Borough of Barnet

Internal Audit & Risk Management

Progress Report 2012-13 – Quarter 1 (up to reporting deadline of 6th June 2012)

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1. Introduction

The Internal Audit Plan was agreed by the Audit Committee on the 26th April 2012. This report follows the principles previously accepted by the Committee, in that all audit reports with limited or no assurance will be summarised into key messages with some detail. Information is also presented regarding the corporate risks.

2. Final Reports Issued

This report covers the period from 26th April to the 6th June 2012 and represents a 5 week period. The Internal Audit service has over this period issued 5 reports in accordance with the 2012-13 Internal Audit Plan. The full list of completed audits during this period is included within Appendix A. All of the reports issued in the current period were given satisfactory assurance and therefore there is no detailed analysis of audit findings to report over this period.

3. Work in progress and effectiveness review

Appendix B includes a list of all of those audits at the planning, fieldwork, or draft reporting stages.

As we are not at the end of the quarter for reporting purposes a number of the performance indicators have not been finalised, however of those reports issued they have all been issued within 10 days of finalising fieldwork and the service has had a number of performance indicators returned, of which the average rating is 5 (Excellent).

4. Liaison with Officers and External Audit

The Internal Audit Service is committed to the managed audit approach. Part of this includes regular liaison with External Audit to ensure that our work can be relied upon as part of the financial accounts audit. External Audit carried out an assessment of PwC as part of their review of the internal audit service to ensure they could rely on their findings.

Regular meetings have occurred with senior officers regarding implementing action plans in accordance with the agreed timeframe.

5. Changes to our plan

Since the Internal Audit Plan was approved the following audits have been cancelled, deferred or are additional to the original audit plan agreed in April 2012.

Type	Audit Title	Reasons
Deferred	Housing Needs and Resources	Deferred until Quarter 2 to ensure Internal Audit and CAFT resources could be used at the same time.
Deferred	SAP Access Controls	Deferred until quarter 2/3 and the scope of the audit may change depending on incorporating aspects of this review in financial system reviews.

6. Risk Management

Quarter 1 reporting of risk coincides with the performance reporting timeline and when the next risk and fraud forum is scheduled which is 11th July 2012. Since the end of April there have been workshops and training sessions ran on the revised risk management strategy and policy statement. There is also due to be an Assistant Director challenge session in June to improve the links between corporate objectives and the identification of risks relating to those. The Cabinet Member for Resources and Performance continues to challenge senior managers on quarterly performance reports, which includes risks.

Appendix B: 2012-13 work completed during quarter 1 including assurance levels as at 6th June 2012

Audit Opinions on Completed Audits during the period

Systems Audits		Assurance
1	Procurement Controls and Monitoring Action Plan (reported in April 2012)	Limited

School Audits		Assurance
1	Chalgrove Primary School	Satisfactory
2	Moss Hall Nursery	Satisfactory
3	St Margaret's Nursery	Satisfactory
4	Monken Hadley Primary School	Satisfactory

Appendix C: Work in progress

The following work is in progress at the time of writing this report (6th June 2012)

Work in progress

Systems Audits	Status
1 Business Continuity	Drafting report
2 Children in Care	Fieldwork
3 Children's Data Quality review	Fieldwork
4 Highways	Fieldwork
5 Voluntary Sector Grants	Fieldwork
School Audits	Status
1 Hampden Way Nursery	Drafting report
2 Barnfield	Fieldwork
3 Frith Manor	Fieldwork
4 Holly Park	Drafting report
5 Summerside	Drafting report